

The Redwood Theatre

RENTAL SERVICE RATES*

Effective: January 1, 2026

Rate Sheet Rate

Theatre Rental Fee (Daily) includes auditorium/stage/greenroom cleaning fees + stage lighting + up to 5 monitor mixes; standard 8 hr rental period; 4 hrs TD time 2500\$

- Theatrical Sound & Lighting 200\$
- Theatre Rental Fee (Hourly) 300.00\$
- Cinema Rental (per screening) includes auditorium; use of projector & lobby; standard 4 hr rental period 2000.00\$
- Theatre cleaning fee 200\$
- Damage deposit (returnable) 250\$

Dance Studio Rental Rate:

- 40\$/hr or 250\$ day rate*
- Chairs 1\$ each
- Tables 5\$ each

Art Gallery Studio Rental Rate

- 40\$/hour or 250\$ day rate*
- Chairs 1\$ each
- Tables 5\$ each
- AV (optional) 35\$/hr

Rehearsal Studio Rental

- 35\$/hr - includes backline, mixer, AV*
- Chairs 1\$ each
- Tables 5\$ each
- AV 35\$/hour

*If the rental is for a public event

- Cleaning fee of 50\$ rental applicable
- An additional per-attendee fee of 5\$ applicable
- 4-hour minimums in effect for all studios, public or private events
- A \$250 refundable damage/cleaning deposit is required for all publicly accessible events.
- Bar service available for a fee of 200\$/event if required
- All rates are subject to change
- Rates as of January 2026

STAFFING & TECHNICAL SERVICES

- Theatrical House Technician for basic lighting/sound and setup (standard 10 hr day; min 4 hr) 55\$

Cinema Rentals

- **Base rate: \$2000 / screening**
- **Additional screening: +\$500**
- **200 seats**

Breakdown:

- Projectionist mandatory (standard min 4 hr) 45\$
- AV Technician - Required for live event projection and Cinema Rental w/AV 50\$
- Streaming video technician (4 hr min) 60\$/hr
- Additional camera operator (4 hr min) 50\$/hr
- Front of House Manager - Mandatory for all events - (4 hr min) 35\$/hr
- Facility Cleaning Fee - Greenroom, studio, patio - fee per area for additional cleaning 75\$
- Technical Director & Programmer/Executive Director (4 hr included in all rental packages) Additional hours billed at hourly rate. \$45/hr
- NOTE: 4K projector uses HDMI connection, and MP4 versions for content.

TICKETING & BOX OFFICE

- Fees Charged to Ticketbuyer (inclusive of tax)
- Per Ticket Service Charge (variable based on ticket price) \$5.00 max
- Building Improvement Fund (Donation to Regent) applied to all tickets 2.00\$
- Fees Charged to Renter (deducted from Gross Receipts at reconciliation)
- Per Ticket Service Charge per complimentary ticket issued by Promoter 10.00\$
- Per Ticket (VBO) Processing Fee (4% of ticket sales)
- Event Creation/Web Integration Minimum Fee (for studio, theatre, and/or off-site event creation) 100.00\$
- Ticket sales surcharge (Events with sales over 100 tickets sold, not including comps) 10%
- Renter pays a Building Improvement Fund (Donation to Redwood) per ticket on all free events 2.00\$

Notes:

The Redwood is the exclusive ticketing provider for all ticketed events and screenings.

The ticket buyer pays service fees on all ticket purchases

Renter pays Ticket Processing Fees (deducted from Gross Receipts at Reconciliation)

If the external ticket service is used, the per-ticket charge is billed to the Renter

***All rates are subject to change.**

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MARKETING AND ADVERTISING

OTHER COSTS

- No commission charged on merchandise.
- Consideration Fee for Outside Food & Beverage: to be negotiated.
 - Alcohol sales are exclusive to The Redwood.
 - Only vegetarian food is permitted in the building - Vegan preferred
 - All waste generated from the tenant must be removed at the end of the event
 - A \$100 charge will be added to the rental fee if you would prefer we handle the waste.

Licensing Fee for broadcast or recording - variable

Pre-rigging or early move-in subject to availability and additional charges

All technicians bill based on actuals, including 1 hr travel time on each call (\$35/hr)

TERMS AND CONDITIONS

All rates are subject to applicable taxes.

All renters must provide proof of insurance.

Additional fees apply to canceled events and/or alteration of marketing materials after the go-live date.

An event is confirmed only upon receipt of a signed/executed Rental Agreement and full payment of rental fees

All rates and fees are subject to change. All rental agreements are subject to venue policies and protocols.

Marketing Services, including but not limited to Gazette Ad inclusion, poster printing, social media, lobby

display, and pre-show ads, are available. Details included in the quote.

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